



# Govt. J. Yoganandam Chhattisgarh College,

Raipur (C.G.)

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## The Teaching and Learning Policy

### I. Preamble

As effective teaching and learning is the most vital aspect of any educational institution, it seeks to develop and expand its teaching and learning strategies in order to facilitate its students.

The oldest institution of the state known as the light house of Chhattisgarh, Govt. J. Y. Chhattisgarh College has been disseminating knowledge among youth since its inception in 1938. In consonance with its vision and mission the institution has perpetually been moving ahead shaping, nurturing and developing the individual strength, talents and aptitude of its students. The institution is fortunate enough to have a highly qualified and skilled teaching staff coming from a varied range of educational backgrounds and disciplines with their innovative style and effective teaching and learning tools. The institution has formed its policy of teaching and learning so that the best can be given to the society.

### II. Objectives :

- To provide a guideline for teaching staff to polish their teaching and learning in the best possible way during the preparation of syllabi, its delivery, assessment and feedback.
- To provide guidelines for teaching staff in helping students to overcome their difficulties/problems during the session.
- To recognize the students' diversity and adopt the teaching learning strategy accordingly.

### III. Scope

This policy shall be applicable to Faculty members, Researchers, PG and UG students of the institution.

#### **IV. Custodian of the Policy**

The responsibility of implementing and updating of the teaching and learning policy shall be of IQAC of the institution under the supervision of the Principal who is also the chairman of IQAC.

#### **V. Policy and Guideline :**

##### **Curriculum Preparation**

- The Institution shall offer programmes which are relevant to the local as well as regional, national and global needs.
- The institution shall impart education generating employability, entrepreneurship and skill development.
- In every subject the Board of Studies shall formulate the curriculum looking into the upcoming trends, need-based inputs, feedback from stake holders and opinions of experts.
- It shall incorporate the cross-cutting issues into the curricula.
- The curriculum shall finally be approved by the Academic Council and the Governing Body.
- The curriculum shall reflect the attainment of POs, PSOs and COs of the respective programme offered by the institution.
- The curriculum shall inculcate general competence leading to the holistic development of the students.
- Gender sensitivity and gender sensitization shall be accomplished through amalgamation of theory and practice.
- Environmental issues shall be addressed.
- Human values and ethics shall be taught and promoted.

##### **Curriculum Delivery**

- Best professional conduct shall be expected from the faculty.
- Flipped classroom teaching and blended teaching shall be practised.
- Arriving on time to class & finishing class as per time table.
- Relating in a respectful and supportive way to all students.
- Expected programme/course outcomes shall be explained in the beginning of the session in the Induction Programme/ the very first lecture of the session.

- The attendance record shall be maintained.
- A variety of teaching methods and resources shall be employed to make content more engaging.
- ICT tools shall be utilized in the classroom.
- Relevant guest lecturers shall be organized and the content of their proposed presentation shall be discussed beforehand.
- Classroom discussions, quizzes, extempore shall be encouraged.
- Actual learning shall be assessed at the end of each class session by the teacher.

### **Curriculum Assessment and Feedback**

- All the students shall be given opportunity to display their knowledge and skills.
- The dates of internal assessment shall be informed to the students at the beginning of the session so that they can plan their work effectively.
- The teacher shall finish their proposed syllabi before the internal assessment.
- The teacher shall follow the policy of the institution on assignment submission and dealing with late assignments.
- The students may be shown exemplary materials as part of the assessment for leaving process.
- Students should be given feedback on assignment in a constructive and sensitive manner.

## **VI. Professional Values and Ethics**

### **Teachers should:**

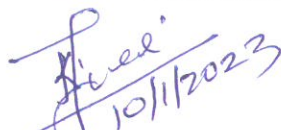
- Be caring, fair, impartial and committed to motivate their students.
- Acknowledge and respect the individuality of students and promote their holistic development.
- Develop positive relationships with students, colleagues, parents, college administration and others in the college community.
- Avoid conflict between professional work and personal interests which can impact students negatively.
- Create an environment to develop students' lifelong learning skills.
- Develop and modify their teaching, learning and assessment strategies.


- Act in the best interest of students.
- Take personal responsibility for sustaining and improving the quality of their professional practice by availing themselves of the opportunities for professional development.
- Maintain the highest quality of educational experiences for students.
- Work in collaborative and supportive manner to effectively meet the needs of students.
- Engage with planning, implementation and evaluation of curriculum at classroom and institutional level.


## VII Review and Modification of Policy

Govt. J. Yoganandam Chhattisgarh College, Raipur will review/modify this policy after every five years or earlier, if required. The modified policy will be implemented after the approval and orders of the Principal.

Prepared and recommended by IQAC on 10 January 2023.

  
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