

**The Annual Quality Assurance
Report of the IQAC for the Academic Year
2016-2017**

Submitted to

The National Assessment and Accreditation Council (NAAC)

Post Box No. 1075 Nagarbhavi

Bangalore 560072

Submitted by IQAC

Govt. J. Yoganandam Chhattisgarh College

Raipur (C.G.)

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

I. Details of the Institution

1.1 Name of the Institution	Govt J. Yoganandam Chhattisgarh College
1.2 Address Line 1	Byron Bazar
Address Line 2	–
City/Town	Raipur
State	Chhattisgarh
Pin Code	492001
Institution e-mail address	gjycg.college@gmail.com
Contact Nos.	0771-2427126
Name of the Head of the Institution:	Dr. C. L. Dewangan
Tel. No. with STD Code:	0771-2106065
Mobile:	7747986169

Name of the IQAC Co-ordinator:

Dr (Smt) Pushpa Kaushik

Mobile:

9425292233

IQAC e-mail address:

gjycg.college@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

CHCOGN 13401

1.4 NAAC Executive Committee No. & Date:

March 31, 2007 /329

(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1.5 Website address:

www.cgcollege.org

Web-link of the AQAR:

www.cgcollege.org

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B+	2.1 to 2.3	2007 (31/03/07)	5 Years
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC: DD/MM/YYYY

16/01/2013

1.8 AQAR for the year (for example 2010-11)

2016-17

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR of 2012-13 submitted to NAAC on 13/07/2013
- ii. AQAR of 2013-14 submitted to NAAC on 15/09/2014
- iii. AQAR of 2014-15 submitted to NAAC on 19/12/2015
- iv. AQAR of 2015-16 submitted to NAAC on 03/12/2016
- v. AQAR of 2016-17 submitted to NAAC on 05/12/2017

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.12 Name of the Affiliating University (for the Colleges)

Pt Ravishankar Shukla University,
Raipur (Chhattisgarh)

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	University, Autonomy granted by UGC also		
University with Potential for Excellence	-	UGC-CPE	-
DST Star Scheme	-	UGC-CE	-
UGC-Special Assistance Programme	-	DST-FIST	-
UGC-Innovative PG programmes	-	Any other (<i>Specify</i>)	-
UGC-COP Programmes	-		

2. IQAC Composition and Activities

2.1 No. of Teachers	11+1
2.2 No. of Administrative/Technical staff	Principal + 02
2.3 No. of students	-
2.4 No. of Management representatives	-
2.5 No. of Alumni	01
2. 6 No. of any other stakeholder and Community representatives	01
2.7 No. of Employers/ Industrialists	01
2.8 No. of other External Experts	02
2.9 Total No. of members	20
2.10 No. of IQAC meetings held	03

2.11 No. of meetings with various stakeholders: No. Faculty

Non-Teaching Staff / Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

- Formation of different committees.
- Sickle cell camp 17/01/2017 with the help of Biochemistry Department of medical college.
- The Competence Building Training Workshop on Education Today Society Tomorrow (ETST) 23 January 2017 to 27 January 2017.
- A three day training workshop on "Skill Development of Manufacture of Traditional Indian Dairy Products" from 21/02/2017 to 23/02/2017.
- A two day National Seminar on "Human Rights and Sensitization" from 22/02/2017 to 23/02/2017 organized by the Departments of Law, Public Administration and Political Science.
- A workshop organised by IQAC and English Club entitled "Creativity" on 08/03/2017.
- Increase in library books.
- Green Audit of the college campus with the help of Botany Department.
- IQAC in collaboration with the college professors held classes in English, Reasoning and Quantitative Ability for the registered students for AMCAT under "Mukhya Mantri Swavalamban Yojana".
- The result for quantitative Ability was most encouraging as the performance of the students (68%) was much above the national average.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality Enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Annexure - 1 attached	

* Attach the Academic Calendar – Kindly see Annexure I

2.16 Whether the AQAR was placed in statutory body

Yes No

Management Syndicate Any other body

IQAC, UGC team and the
Governing Body of the
College

Provide the details of the action taken

Suggestions of the representatives of Industries and the external experts were noted and action plan made as per their advice.

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	03	-		-
PG	14	-	MSW	-
UG	04	-	B. Com (Comp. Application)	-
PG Diploma	02	-	PGDCA,DBM	
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	-	-	-	-
Others	-	-	-	-
Total	23	-	04	-
Interdisciplinary	-	-	-	-
Innovative	-	-	-	-

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

Core as well elective option in PG courses

Open options in UG Courses

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	PG - 14 & UG 01
Trimester	Nil
Annual	03

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

***Kindly see Annexure V for feedback analysis**

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Yes the Post graduate departments revise and update their syllabi to suit the current demands.

The syllabi have been updated in view of NET, SLET and other competitive exams.

Research topics that are in public interest have been suggested and guided by the supervisors

1.5 Any new Department/Centre introduced during the year. If yes, give details.

PG in Zoology

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
70	70	-	-	-

2.2 No. of permanent faculty with PhD

56

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
70	06	-	-	-	13	-	-	70	19

2.4 No. of Guest and Visiting faculty and Temporary faculty

05	-	01
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2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	06	26	12
Presented papers	09	83	11
Resource Persons	-	23	-

2.6 Innovative processes adopted by the institution in Teaching and Learning

- | |
|--|
| <ul style="list-style-type: none"> • Every department uses computer system for the preparation and presentation of their lectures. • Students are motivated to use power point for their presentation in seminars and projects. • Wi-Fi campus has been provided for the students and teaching staff. • Educational tours to places of historical interest. • Knowledge updating through conference expert lecture, talks & workshops. • Celebration of special days such as “National Mathematics Day” to encourage students to improve quantitative ability. • Arranging workshops, seminars and conferences by the different departments. • Group Discussion & Oral Presentation. |
|--|

2.7 Total No. of actual teaching days during this academic year

190

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

- Examination & Evaluation reforms initiated by bar code in mark sheet with photo.
- U.G. Revaluation result processing & result by the new software.
- Open Book tests for PG students (Mathematics)
- Project work is a part of Examination in U.G. /P.G. courses of some Subjects to inculcate research aptitude.
- Photocopy of the valued A/B is given (if asked)

2.9 No. of faculty members involved in curriculum Restructuring/revision/syllabus development as members of Board of Study/Faculty/Curriculum Development workshop

70

2.10 Average percentage of attendance of students

80%

2.11 Course/Programme wise distribution of pass percentage:

Title of the programme	Total no. of students appeared	Division				Pass %
		Distinction	I	II	III	
B.Com. III	95		10	60	10	84.21
B.Sc. III	229		30	171	09	91.70
B.A. III	132		05	92	12	82.58
M.Com.	23		14	07		88.89
M.Sc. (Maths)	27		21	06		100.00
MA (AIH)	08		07	01		100.00
MA (Economics)	15		04	10	01	100.00
MA (Geography)	18		13	03		88.89
MA (Hindi)	18		11	04		83.33
MA (History)	04		03	01		100.00
MA (Pol. Sc.)	13		10	03		100.00
MA (Pub. Adm.)	17		07	09	01	100.00
MA (Sociology)	12		06	05	01	100.00
MA (English)	12		04	03	03	83.33
MSW	19		11	08	00	100.00
PGDCA	33	Grading System				42.42
LLB	96		05	52	00	59.38
LLM		Result not declared				
DBM	04		00	01	00	25.00

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- By analysing the results of UG and PG classes with the help of result committee of the college.
- By suggesting & motivating measures for improvement in teaching and learning.
- Analysis of feedback of students & parents.
- By encouraging the department for optimal use of infrastructure available.
- All the professors have been instructed to prepare teaching plan and keep teaching record of the day to day teaching. This record is seen by the Head of the concerned department and then forwarded to the Principal who monitors the teaching process through it.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	01
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	-
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	13
Summer / Winter schools, Workshops, etc.	70
Others: organized a workshop for competence building of the staff through Initiatives of Change	all

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	21	Nil	Nil	Nil
Technical Staff	14	Nil	Nil	Nil

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Establishment of a Research Committee.
- Encouraged the teachers to organise workshops/seminars/conferences to interact with peers.
- Encouraged the teachers to attend National and International seminars.
- Motivated the faculty to undertake research projects.
- Motivated the faculty to disseminate knowledge by publishing their papers in standard journals.
- Motivated teachers to write books/articles of public interest.
- Instructed the librarian and the Heads of the Departments to subscribe research journals enlisted by UGC.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	Nil	Nil	Nil
Outlay in Rs. Lakhs	-	-	-	-

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number			03	02
Outlay in Rs. Lakhs			355000	475000

3.4 Details on research publications

	International	National	Others
Peer Review Journals	15	30	-
Non-Peer Review Journals	01	13	-
e-Journals	10	20	-
Conference proceedings	03	28	02 State Level

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant Sanctioned	Received
Major projects	-	-	-	-
Minor Projects	02	UGC	830000	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects <i>(other than compulsory by the University)</i>	-	-	-	-
Any other(Specify)	-	-	-	-
Total	02	UGC	830000	-

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from NA

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges
Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

Organized by the
Institution

Level	International	National	State	University	College
Number	-	02	01	-	-
Sponsoring agencies	-	UGC, Department of Higher Education CG Govt.	UGC	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

Total	International	National	State	University	Dist	College
-	-	-	-	-	-	-

3.18 No. of faculty from the Institution who are PhD Guides
and students registered under them

3.19 No. of PhD awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events:

University level	<input type="text" value="40"/>	State level	<input type="text" value="08"/>
National level	<input type="text" value="01"/>	International level	<input type="text" value="-"/>

3.23 No. of Awards won in NSS:

University level	<input type="text" value="-"/>	State level	<input type="text" value="-"/>
National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>

3.24 No. of Awards won in NCC:

University level	<input type="text" value="-"/>	State level	<input type="text" value="01"/>
National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>

3.25 No. of Extension activities organized

University forum	<input type="text" value="-"/>	College forum	<input type="text" value="-"/>		
NCC	<input type="text" value="3"/>	NSS	<input type="text" value="14"/>	Any other (students)	<input type="text" value="5"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Two Blood donation camps
- Sickling test for the Students and staff of the institution.
- The students cleaned the cars during summer vacation and used the earnings to help the poor students.
- Distributed Blanket to poor people at Railway station and Bus Stand.
- Teaching in slums by P.G. Students of Department of Economics.
- Teaching to the prisoners in Central Jail.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	3.49acres	-	-	3.49acres
Class rooms	24	-	-	24
Laboratories	10	-	-	10
Seminar Halls	02	-	-	02
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	-	-	-	-
Value of the equipment purchased during the year (Rs. in Lakhs)	-	-	-	-
Others	-	-	-	-

4.2 Computerization of administration and library

Salary bill, Preparation of admission lists (online), Salary Statement, Examination Process, N-List facility in library.

4.3 Library services

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	72353	7055945	545	164313	72898	7220258
Reference Books	802	249701	69	24901	871	274602
e-Books						
Journals	17	22820	07	14850	24	34670
e-Journals						
Digital Database						
CD & Video	01	900	-	-	01	900
Others (Specify) N-List			-	5750	-	5750

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	88	03	Yes	02	01	10	75	03
Added	-	-	-	-	-	-	-	-
Total	88	03	Yes	02	01	10	75	03

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

13 supporting staff attended a two day state level workshop on "Training Program for Lab Technicians and Lab Attendants in the colleges of Chhattisgarh State" from 21/10/2016 to 22/10/2016. This helped in upgrading IT services of the college.

4.6 Amount spent on maintenance in lakhs:

i) ICT	0.49
ii) Campus Infrastructure and facilities	1
iii) Equipments	1.5
iv) Others	1.5
Total:	4.49

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Arranged 5 days workshop with the help of **Initiatives of Change**
- To develop healthy work culture.
- Plantation of plants to protect environment.

5.2 Efforts made by the institution for tracking the progression

- Made HR available to all programs.
- Financial support to all programs.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
2381	428	28	37

(b) No. of students outside the state

Nil

(c) No. of international students

Nil

Men	68.41	%	Women	31.58	%

This Year(2015-16)						This Year(2016-17)					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
510	672	369	1094	03	2645	677	637	401	1130	01	2846
					+ 27						+ 28

Demand ratio 1:5

Dropout % 15%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- Motivation for NET/SET coaching, civil services, coaching classes was arranged by college professors free of cost.
- Books regarding competitive exams have been purchased with the help of JANBHAGIDARI SAMITI.

No. of students beneficiaries 450

5.5 No. of students qualified in these examinations

NET	02	SET/SLET	-	GATE	-	CAT	-
IAS/IPS etc	-	State PSC	-	UPSC	-	Others	04

5.6 Details of student counselling and career guidance

- There is a cell for student counselling and career guidance.
- The teachers of the college give career counselling at the time of admission and as and when students approach them.
- Career oriented seminars and workshops were organised for the students.
- Implementation of Mukhya Mantri Swalamban Yojana (MYSY)

No. of students benefitted 500

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
-	-	-	-

5.8 Details of gender sensitization programmes

- Formation of Happiness Cell by IQAC.
- 30% reservation for girls in all categories in admissions to provide equal opportunity to girls for education.
- Redress cell for women. Grievance redress cell for all.
- Separate common room and toilet for girls. Shade for boys.
- Gender sensitization committee according to the state government rules exists in the college.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	-	-
Financial support from government	1315	6742358=00
Financial support from other sources	-	-
Number of students who received International/ National recognitions	2	-

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

04

5.13 Major grievances of students (if any) redressed:

Following grievances were addressed

- Lack of seats available in different UG course in the college.
- Lack of PG Programmes in Science subjects.

Decision was taken to apply for the increase of seats and start PG programmes in science subjects. MSc in Zoology has been sanctioned by the government.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision

- To provide excellent quality education to the students around the state.
- To prepare the underprivileged students from the rural/urban areas to meet the challenges of education, life and work.
- To provide a vibrant and caring educational environment where the students will recognize and achieve their fullest potential so that they can make best contribution to society.
- To equip knowledge and skills in their chosen stream, inculcate values in their minds to become good human beings.

Mission of the College

- The college has a holistic mission of providing finest quality education in various disciplines to the students from the state.
- To carry out academic excellence through active student- teacher participation.
- Improving the standards of courses offered through innovative and effective teaching and curriculum development.
- Providing a conducive environment for research activities.
- To conduct appropriate community education programme to encourage meaningful learning that enhances the socio-economic status of the learners.
- To make efforts to develop personality of the students and to inculcate moral, ethical values among the students.
- To organise programmes that develop leadership and managerial skills among the students and develop student support system.

6.2 Does the Institution has a management Information System

Yes. Management of information is done through a common hierarchy system. The Principal is at the head and gets information of academic nature from board of studies and heads of the departments who themselves are informed by the faculty members. Administrative information is given by the registrar and his subordinates. Faculty meetings and meetings with students are also arranged and suggestion boxes for students are kept for effective management of information.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

3 - Tier- Filtration – Board of Studies, Academic Council & Governing Body.

6.3.2 Teaching and Learning

For the quality improvement in teaching & learning following strategies have been adopted by the institution:

- Seminars/Conferences are organized by different departments.
- Use of ICT has been increased.
- Innovative Practices in teaching.
- Encouraging students to be regular in the lecture class.
- Subject expert's lectures are arranged and encouraged.
- Arranging special coaching classes for improvement in general knowledge, quantitative ability and verbal aptitude.

6.3.3 Examination and Evaluation

Autonomous Cell of the college does this job as per UGC guidelines.

6.3.4 Research and Development

To provide a congenial atmosphere for research in the college following measures were taken during the session:

- The faculties of the college were given duty leave to attend and present papers in national/international seminars, conferences and workshops.
- Research Methodology was taught to post graduate students as well as the research scholars.
- Standard research journals of various subjects have been subscribed.
- Teachers were motivated to undertake research projects. As a result two UGC research projects were undertaken by the teachers.
- P.G. Departments of the college were motivated to establish research centres in their subjects.
- The Students were also encouraged to participate and present papers in seminars, workshops, conferences and lectures. Students of English, Commerce and Maths Department had shown their interest and presented the papers.

As a result the research centre of English produced 4 PhDs and 1 candidate submitted her doctoral thesis.

In the research centre of Mathematics 1 candidate submitted her doctoral thesis and 02 candidates got their doctoral degree.

In the research centre of Commerce 01 candidate submitted doctoral thesis.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- Separate reading room in the Library.
- NLIB Facility is available in the library.
- Some PG departments have their own departmental library.
- Sufficient books are issued to the students and teachers throughout the session.
- Standard Research Journals, Reference Books and Source Books are available.
- Internet facility is available.
- TV, DVD player, Audio systems, Projectors, Over Head Projectors, CDs and other equipments are also available for teaching and learning.
- Most of the departments have their own computers, projectors and printers. Some have photocopiers also.

6.3.6 Human Resource Management

- This is done as per state government rules.
- The planning is done by the chairman of IQAC who encourages faculty members and staff to take part in training programs to make them up to date.
- The Principal manages human resources with the help of the Registrar, Head Clerk and Head of the Departments and conveners of various committees of the college.
- Employment, labour laws and reservation policies are strictly followed in case of daily wages workers.

6.3.7 Faculty and Staff recruitment

- As the college is a government institution, faculty and staff recruitment is done by the state government.
- In the year 2016-17 recruitment for the post of Assistant Professor was done by the State Govt.

6.3.8 Industry Interaction / Collaboration

- There are members from Industry in IQAC and *Janbhagidari samiti*.
- Guest lecturers of personnel from industries have been arranged for the benefit of the students.

6.3.9 Admission of Students

All admissions are done as per the Higher Education Department, Chhattisgarh Government Rules and university guidelines.

6.4 Welfare schemes for

Teaching	GPF, FBF. City Allowance, house rent, House loans, medical reimbursement, study leave, medical leave etc Pension, Canteen, medical camps
Non- teaching	GPF, FBF. City Allowance, house rent, House loans, medical reimbursement, medical leave etc pension. Canteen, medical camps
Students	Scholarships

6.5 Total corpus fund generated

817279

6.6 Whether annual financial audit has been done

Yes



No



6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	-	No	-
Administrative	Yes	(i) Joint director Dept. of Higher Education (ii) AG office	Yes	College Committee

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- Double valuation revaluation, Re-totalling and Panel Valuation are allowed.
- Photocopies of answer sheets provided to the students on demand.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

- The affiliating university, Pt Ravishankar University, deputs the representatives for various bodies like governing body, academic council, Board of Studies to facilitate autonomy.
- It acts as a coordinating link between the college and UGC, NAAC, RUSA, IQAC and other co-funding agencies.
- University review committee recommends extension of the autonomy.
- Provides rules and guidelines for autonomous exams and admissions.
- College staff is inducted in various bodies and committees of the university to act as representatives.

6.11 Activities and support from the Alumni Association

- Registration of 62 members
- Received contribution for 03 Medals from alumni.

6.12 Activities and support from the Parent – Teacher Association

Parents'- teachers' association organized parents'- teachers' meet.

6.13 Development programmes for support staff

13 supporting staff attended a two days state level workshop on “Training Program for Lab Technicians and Lab Attendants in the colleges of Chhattisgarh State” from 21/10/2016 to 22/10/2016.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- New trees have been planted in the campus.
- Full time gardener to take care of garden.
- Uses of plastics disposables are banned.
- Use of earthen ‘Diyas’ are promoted on the occasion of ‘Deepawali’ in place of candles.
- Burning of rough papers & leaves is avoided to avoid air pollution.
- Used water is reused for watering the plants.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Health Committed organised various programmes like Sickling test, Blood Donation Camps, Vishva Hridaya Divas, Aids Awareness and prohibition of drugs and liquor.
- Under Eco-friendly drive the NSS unit as well as the other students of the college distributed earthen *diyas* to the students and staff of the college.
- Environmental awareness programme, i.e. one day seminar for environmental awareness through power point presentation, International ozone layer protection Day, Earth Day, Environmental conservation oath taking, Rally on cleanness drive, have also been conducted during the session.
- Keeping in mind the Skill Development of the students a three day training programme on processing of milk on commercial basis was organised.
- Increased use of ICT.
- Audio-visual method of teaching has been used by many professors.
- Screening of literary movie, plays and biographies etc. by the Department of English.
- The Department of Hindi continued this year too (like last year) one teacher-one students campaign for the improvement of Grammar among the students of various regions.
- Free career counselling to the students of the college.
- Free coaching for competitive exams.
- A five day workshop conducted by IQAC on “Education Today Society Tomorrow” by Initiatives of change involving students, teachers and the whole staff.
- Group discussions organised by various departments.
- A workshop organised by IQAC and English Club on “Creativity” in which a retired IAS officer and a literary writer in English was invited as the chief guest.
- Cleanliness drive.

- A National Seminar and Two workshops were organised to create awareness about “Human Rights and Sensitization”, “Tribal Rights” and “Child Rights Protection” respectively.
- Organised a rally on Voters’ Awareness and another on cleanliness drive with the Mayor of Raipur.
- A Socio-economic survey was done by the students of history.
- The Department of Ancient Indian History created awareness among students for the conservation of old temples, art and culture heritage.
- Teaching in slums conducted by the students of the Department of Economics.
- Teaching on Personality Development, Reasoning and Basic maths conducted by the post graduate students of Public Administration Department.
- The Department of Public Administration organised Youth Parliament twice.
- As per the Central Yojana, APJ Abdul Kalam Shiksha Gunvatta Abhiyan, many teachers inspected the schools of Chhattisgarh Govt.
- Organised a visit to Central Jail, Tehsil office, Rajyotsava, District Court Raipur, National Green Tribunal, New Delhi, Vidhan Sabha, Sugar Mill and Mukangan.
- In order to create awareness among the students “Akhand Bharat Diwas” and “Yaad Karo Kurban Pakhwada” was organised by the NSS unit.
- NSS unit distributed medicinal plants to students and staff members.
- The Students of M.A. Sociology and MSW became Child Champions to work with Child Rights Commission.
- Various Professors of the college under the leadership of Sociology Department taught the prisoners in Central Jail for the preparation of University examination.
- Law Department organised Legal Quiz, Poster and Slogan making competition & Essay writing competition.
- Law Department organised Legal awareness programmes on constitutional provisions and Women’s Rights.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the Beginning of the year

Kindly see Annexure II

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

1. Providing congenial atmosphere for Academics.
2. Community services.

****Kindly see the details in annexure iii and iv.***

7.4 Contribution to environmental awareness / protection

- Prohibition of burning of waste (Paper, leaves etc)
- NCC & NSS candidates' activities are based on environmental awareness.
- Use of dustbins in the campus.
- Prohibition of use of polythene and plastic cups for tea.
- Emphasis on clean and green campus

7.5 Whether environmental audit was conducted?

Yes

No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strengths: Features that can be considered as strength are as under-

- **Name:** Looking to its contribution in the field of Higher Education Chhattisgarh College is a reputed name in this area. This is the oldest institution which began in 1938 and was the only institution of higher education for securing graduation in Chhattisgarh.
- **Location:** The location is another feature of strength. The college is centrally situated in the city and easily approachable to students and staff.
- **Multi faculty:** College has a variety of subjects. Students can opt subjects as per their aptitude and preferences.

It is a Post-Graduate college and provides PG courses in Science, Arts, Commerce and Law.

- **Presence of qualified experienced professors:** 90% professors possess more than 30 years of teaching experience. They have acquired doctoral degree in their subjects.
- **Research Centre:** Some departments are recognised research centres (Maths, English and Commerce) and are producing PhDs.
- **Autonomy:** Autonomy in examination is a noticeable feature. Every year college conducts exams at all levels of Graduation and Post-Graduation. The college is self dependent and independent in the area of exams.
- **Interests of students are well guarded:**
As this is a government institute students prefer to take admission in this college.
Students of reserved classes are benefitted by scholarships. This provision of scholarship secure them economically and help them to continue their studies without any obstacles.
- **Library:** Large numbers of books are available in the library.
- **Class Rooms:** Well sized class rooms with proper furniture.
- **Sports:** Presence of sports officer for conducting sports activities.
- **Administration:** Well experienced ministerial staff under the leadership of Registrar.
- **Campus:**
 - Nice campus with a beautiful garden.
 - Sumptuous parking spaces.
 - Cycle stand for students.

Weakness:

- Absence of professional courses.
- Regular attendance in classes is a hard task.
- In some class rooms students' furniture is fixed and affecting the seating capacity.
- Computer education is not available for all students.
- Audio-visual aids are rarely used in teaching.
- Subjects of fine-arts as Music, Painting, Dance, Fashion Designing etc are not available.

- Coaching for competitive exams is not available.
- Playground is not available for sports activities.
- Girls Common Room is not well equipped.
- Canteen is not up to the mark and needs improvement.
- Hostels are not available for Boys and Girls.
- Quarters for Principal and Staff are not available.

Opportunity:

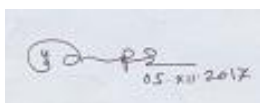
- Computer training can be enforced for students.
- Professional courses can be started by the permission of government.
- Coaching for competitive exams can be started.
- Internet for all students can be provided.
- Indoor games.

Challenges:

- Motivating for faculty and staff to change their methods as per the changing scenario and teaching practices to give the students a better chance to compete with those of other institutes of Higher Education.
- Limitation in the implementation of the government's financial supports.
- Establishing the college as a recognised college for excellence.
- UG and PG courses especially in Arts and Science are no longer attractive to students. It's a hard task to encourage them.
- Students are interested to join career oriented programmes in other institutions.

8. Plans of the institution for next year

- To start Post Graduation course in Science subjects.
- To revive teaching of Post Graduation course in Philosophy.
- Green Audit of the college campus.
- Establishment of one smart lecture room with Audio & Video facilities.
- Statue of Swami Vivekanand in the college campus.
- Establishment of research centres in different subjects such as Public Administration, Political Science, Economics, Hindi etc.
- To strengthen parent-teacher association.
- Motivation and activation of the college alumni association.
- Literary activities through wall magazine and competition.
- To organise cultural activities on every weekends.
- Fortnight cleanliness drive.



Handwritten signature of Dr (Smt) Pushpa Kaushik, dated 05-12-2017.

Name Dr (Smt) Pushpa Kaushik

Signature of the Coordinator, IQAC



Handwritten signature of Dr C. L. Dewangan, dated 05-12-2017.

Name Dr C. L. Dewangan

Signature of the Chairperson, IQAC

ANNEXURE-I

Plan of Action by IQAC/Outcome

The IQAC of the college makes its own academic calendar in consonance with that of the university. Its details are as follows:

Plan of Action	Achievements
1. Admission process under the control of the Principal: from 16/06/2016 to 31/07/2016	Majority of Students of UG and PG Classes were admitted till 31/07/2016
2. Admission with the permission of the Vice Chancellor: till 14/08/2016	Remaining admission process Completed on 14/08/2016
3. Declaration of Results: till 15/07/2016	All the results of UG were declared till 16/06/2017 and of Semester till 25/06/2017,
4. Declaration of Revaluation Results: 30/09/2016	Revaluation – 22/07/2016, Retotalling - 14/07/2016, PG Retotalling – 20/07/2016 and Panel valuation – 05/08/2016
5. Holding Supplementary Exam: In minimum time	09/09/2016
6. Students Union Activities: <ul style="list-style-type: none"> • Student's Union Election and Oath taking – 22/08/2016 to 31/08/2016 	Elections were held on 26/08/2016 Oath taking ceremony was on 27/09/2016
7. Sports and Culture Activities: 16/07/2016 to 20/12/2016 <ul style="list-style-type: none"> • Annual day and Prize Distribution – 21,22,23 Dec. 2016 	Annual day and prize distribution held on 01 st Jan. 2017
8. NCC/NSS and other Activities: <ul style="list-style-type: none"> ➤ NCC Camps (Boys): <ul style="list-style-type: none"> • World Yoga Day, 21st June 2016, Science College Ground, Raipur. • Combined Annual Training Camp held at Labhandhi, Raipur from 4 to 13 August, 2016. • Nav sainik Camp (NSC) -1, held at Jabalpur from 31/08/2016 to 09/09/2016. • Nav sainik Camp (NSC) -2, held at Jabalpur from 10/09/2016 to 19/09/2016. • Pre Nav sainik Camp (Pre NSC), held at Jabalpur from 26/09/2016 to 05/10/2016. • All India Nav sainik Camp (AI NSC), held at Karwar, Karnataka from 06/10/2016 to 17/10/2016. • Group RDC-1 camp, held at Gullu, Arang from 04/10/2016 to 16/10/2016. • RDC-2, held at Labhandi Raipur from 17/10/2016 to 26/10/2016. 	<ul style="list-style-type: none"> • 35 Cadets Participated. • Vacancies for 17 Second Year Cadets were allotted and all the 17 participated in the camp. • 04 Cadets participated. • 02 Cadets participated. • 01 Cadets participated. • 01 Cadets participated. • 04 Cadets participated. • 03 Cadets participated.

<ul style="list-style-type: none"> • RDC-3, held at Arang, Raipur from 02/11/2016 to 11/11/2016. • DCAT-1, held at Arang, Raipur from 12/11/2016 to 21/11/2016. • DCAT-2 & 3, held at Jabalpur, M.P. from 26/11/2016 to 25/12/2016. • Sailing Expedition – 2016, Dated 02/11/2016 to 11/11/2016 held at Jabalpur (MP) 	<ul style="list-style-type: none"> • 03 Cadets participated. • 03 Cadets participated. • 01 Cadets participated. • 02 Cadets Participated.
<p>➤ NCC Camps (Girls):</p> <ol style="list-style-type: none"> i. World Yoga Day, 21st June 2016, Science College Ground, Raipur. ii. CATC 6th camp held at Krishi Vishv Vidhalaya, Raipur from 19/07/2016 to 28/07/2016. iii. CATC/RDC First selection camp held at MATS University Aarang, Raipur from 04/10/2016 to 13/10/2016. iv. RDC Camp held at Krishi Vishv Vidhalaya, Raipur from 17/10/2016 to 26/10/2016. v. CATC held at MATS University Aarang, Raipur from 02/11/2016 to 11/11/2016. vi. CATC held at MATS University Aarang, Raipur from 12/11/2016 to 21/11/2016. vii. Celebrate 68th NCC Day, date: 27/11/2016. viii. Celebrate World Heart Day, date: 27/09/2016. ix. Blood Donation Camp in collaboration with HDFC Bank & Redcross Society on 10/12/2016. x. 26 January Period 2017 consistent cadets in Raipur. 	<ol style="list-style-type: none"> i. 25 Cadets participated. ii. 08 Cadets participated. iii. 03 Cadets participated. iv. 01 Cadets participated. v. 05 Cadets participated. vi. 10 Cadets participated. vii. 50 Cadets participated. viii. 30 Cadets participated. ix. 37 Cadets participated. x. 04 Cadets participated.
<p>➤ NSS Camps:</p> <ol style="list-style-type: none"> i. International YOGA DAY 21st June 2016. ii. Distribution of medicinal plant in the college (13/08/2016) iii. 'YAD KARO KURBANI' Fortnight from 09/Aug/2016 to 23/Aug/2016 iv. One day workshop on Protection and Inforcement of Tribal Rights v. 08/09/2016 'AKHAND BHARAT DIWAS' (Undivided Indian Day) vi. International day of conservation of ozone layer 16th September 2016 vii. One day camp for youngs. viii. 'Child Right Champion' workshop one day 15/09/2016 (Child Right Protection) ix. Voters awareness rally (06/10/2016) x. Distribution of earthen lamps (DIYA) 24/10/2016 	

<ul style="list-style-type: none"> xi. 'Career Growth and self Development' for job recruitment workshop. xii. 28/10/2016 NATIONAL UNITY DAY xiii. 19/11/2016 VEERANGANA DIWAS xiv. 'SAFALTA MERI MUTHI ME' personality development program 21/11/2016 xv. 05,06,07 December 2016 Blanket Distribution Programme (Railway Station, Bus Stand Raipur xvi. Blood Donation Camp 09/01/2017 																																	
<p>9. Internal Assessments 10. (Annual Practical Exams – 16/02/2017 to 28/02/2017 ➤ Annual Exams – 10//03/2017 to 29/04/2017</p>	<p style="text-align: center;">Through oral, written tests and seminars.</p> <p style="text-align: center;">Annual exams were completed in the first week of May</p>																																
<p>11. Academic Schedule for Semester Courses:</p> <table border="1" data-bbox="240 835 782 1570"> <thead> <tr> <th rowspan="2">Activity</th> <th>Semester I/III</th> <th>Semester II/IV</th> </tr> <tr> <th>Date</th> <th>Date</th> </tr> </thead> <tbody> <tr> <td>Admission Process</td> <td>June 16 to 30 June</td> <td>-</td> </tr> <tr> <td>Commencement of the Classes</td> <td>01 July</td> <td>31 December</td> </tr> <tr> <td>Meetings, Examination Committee</td> <td>August 04-14</td> <td>January 16-31</td> </tr> <tr> <td>Name of Practical Examiner (External) Should be Head of SoS</td> <td>September 03-10</td> <td>February 21-28</td> </tr> <tr> <td>Completion of Theory Courses</td> <td>November 08</td> <td>April 16</td> </tr> <tr> <td>Practical Examination P.G./U.G.</td> <td>November 15-22</td> <td>April 18-30</td> </tr> <tr> <td>Preparation Leave</td> <td>November 23-30</td> <td>May 01-08</td> </tr> <tr> <td>Theory Examination</td> <td>December 01-24</td> <td>May 09-31</td> </tr> <tr> <td>Semester Break/Declaration of Results</td> <td>December 25-31</td> <td>June 01-16</td> </tr> </tbody> </table>	Activity	Semester I/III	Semester II/IV	Date	Date	Admission Process	June 16 to 30 June	-	Commencement of the Classes	01 July	31 December	Meetings, Examination Committee	August 04-14	January 16-31	Name of Practical Examiner (External) Should be Head of SoS	September 03-10	February 21-28	Completion of Theory Courses	November 08	April 16	Practical Examination P.G./U.G.	November 15-22	April 18-30	Preparation Leave	November 23-30	May 01-08	Theory Examination	December 01-24	May 09-31	Semester Break/Declaration of Results	December 25-31	June 01-16	<p style="text-align: center;">The syllabi of all the courses were completed in time.</p> <p style="text-align: center;">All exams were held as per the schedule.</p>
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<p>12. Vacation:</p> <ul style="list-style-type: none"> • Dursehra Vacation – 10/10/2016 to 12/10/2016 • Deepawali Vacation – 29/10/2016 to 02/11/2016 • Winter Vacation – 24/12/2016 to 27/12/2016 • Summer Vacation – 16/05/2017 to 14/06/2017 																																	

ANNEXURE-II

Action Taken Report

Point	Action taken
Provide congenial atmosphere for academics:	<ul style="list-style-type: none">• The PG Departments organised seminars and workshops during 2016-17.• Organised two National Seminars and one National Workshop.• All the departments organised guest lectures and invited talks.• Screening of literary movies, plays and biographies etc by the Department of English.• Greater use of ICT.• The Department of Hindi continued this year too (like last year) one teacher-one student campaign for the students of various regions.• A five day workshop organised by IQAC and competence Building Committee on “Education Today Society Tomorrow” by <i>Initiatives of Change</i> involving students, teachers and the whole staff.• In order to create awareness among students “Akhand Bharat Diwas” and “Yaad Karo Kurban Pakhwada” was organised by the the NSS unit.• 65 Teachers attended National and International seminars and workshops.• The Department of English and IQAC organised a workshop on “creativity”• 02 teachers have been awarded PhD during 2016-17
Encourage Research publications and Research projects:	<ul style="list-style-type: none">• 45 research papers of the professors were published in standard journals.• 05 research papers of research Scholars/Students were published in standard journals.• Two professors started Minor projects sponsored by UGC.
Encourage the Departments to give practical and impart applied knowledge:	<ul style="list-style-type: none">• Field visit and educational tours were organised for the students by the Department of Sociology, Geography, Public Administration, Law, Botany, Zoology and Anthropology. The students visited, Tehsil office, Rajyotsava, Vidhan Sabha, Sugar Mill, Muktangan, Central Jail, District Court Raipur, National Green Tribunal, New Delhi etc.• Visits to various old temples and Arts and cultural Heritage were conducted by Ancient Indian History Department to create awareness among students for its conservation.• The Department of Sociology visited Saroda Dam in Kawardha and Boramdev Temple.

Health Awareness/Programmes:	<ul style="list-style-type: none"> • Organised blood donation camps. • The unit of NSS organised World Heart Day, International Yoga Day and Aids Awareness & Prohibition of drugs and liquor programme. • Organised a programme to test Sickle-Cell Anaemia among students which is a widely known disease in Chhattisgarh.
Development of Communication Skills:	<ul style="list-style-type: none"> • The English Club is run by the department of English where Students participate in drills on phonetics and reading skills are inculcated. • Group Discussions organised by most of the Departments. • Let's Learn English workshop of 07 days was organised by the Post Graduate students of Public Administration Department.
Free career counselling for students and coaching for competitive Exams:	<ul style="list-style-type: none"> • The H.O.D. of Public Administration department gave free career counselling to the Students of the college. • Career counselling was also done at the time of admission by various departments. • Coaching for Central & State Govt. Services was given to 150 students for a period of two months.
Community Services:	<ul style="list-style-type: none"> • Blood donation camps. • Community service by NCC and NSS Cadets. • Teaching in slums conducted by the students of the Department of Economics. • Various Professors of the college under the leadership of Department of Sociology did teaching to Prisoners in Central Jail for the preparation of university examination. • The P.G. Students of M.A. Sociology and MSW became child champions to work with Child Rights Commission. • Village Awareness programme on Aids & Prohibition of drugs and liquor was organised by the Department of History. • Organised Voters' Awareness Rally by NSS. • A Socio-economic survey done by the students of history. • Workshop on Child Rights Protection. • Organised a workshop on protection & enforcement of Tribal Rights. • Blanket Distribution Programme conducted by the NSS unit in Raipur Railway Station and Bus-Stand. • NSS also organised <i>Beti Bachao Beti Padhao Campaign</i>. • To create awareness among the participants a session was exclusively devoted on Third Gender Sensitization and another one on Child Rights in the National Seminar organised by the Department of Law, Public Administration and Political Science. • As per central Yojana <i>APJ Abdul Kalam Shiksha Gunvatta Abhiyan</i> many teachers inspected the school of Chhattisgarh Government.

Cleanliness Drive/Environmental Awareness:	<ul style="list-style-type: none"> • The students participated in cleaning the Departments and College campus from time to time throughout the session. • One day seminars organised for Environmental Awareness in which the students gave power point presentation. • NSS unit distributed medicinal plants to students and staff of the College. • NSS unit organised International Ozone Layer Protection Day and Earth Day. • Environmental conservation Oath Taking took place in the institution. • A Rally on cleanliness drive was organised with Mayor, Raipur • To create Eco-friendly environment awareness earthen <i>diyas</i> were distributed by the NSS unit to the students and staff of the college. • The students of the college distributed earthen <i>diyas</i>, sweets, new clothes and fire-crackers to an orphanage and special school for mentally challenged children.
Improve the Process of Data Collection:	<ul style="list-style-type: none"> • The IQAC prepared various proformas to document the activities of the college and its departments. • All the departments collected information and submitted the proformas to IQAC.

ANNEXURE-III

Govt. J. Y. Chhattisgarh College, Raipur (C.G.)

1. **Title of the Practice:** Providing congenial atmosphere for academics
2. **Goal:** In order to channelise the capacity of students in academics and contribute to the growth and equity TRUE was set as a goal in education i.e. T – Timely, R – Responsive, U – Unconditional, and E – Enthusiastic.
3. **The Context:** Education is the main tool of building knowledge based society which takes the nation towards development. It helps people to lead a richer and fuller life. It makes man aware of his tradition, culture and history and provides access to different kinds of information, and increases his capacity to assess and decide. We see many of the Educational institutions have now appeared as the centres for distributing degrees instead of being fields for practising global knowledge, and holding seminars, workshops, discussions and researches. Hence the need for collective effort in attaining higher standard of Education. It is the moral responsibility of all to maintain the congenial academic atmosphere in Educational institution at any cost. It is a place that creates and disseminates knowledge and contains ideals and values of a nation alongside playing vital role in fulfilling the dreams and hopes of the nation.
4. **The Practice:** The importance of education is not simply to be weighed by its contribution to economic growth. It is important to highlight it as necessary for the transformation of social and political institutions for a more just society and for providing a more rational base for participation, change and development. In order to meet the demands of today the post graduate departments organised seminars and workshops during 2016-17. All the Departments organised guest lectures and invited talks. The professors of the Department of English persuaded their students to use modern technology in preparing their presentations during the seminars. The Department of English imparts knowledge through the screening of literary movies, plays and biographies. Greater use of ICT in the institution acquainted the students with modern technology. In order to sharpen the linguistic skills the Departments of Hindi and English play a vital role. The Department of Hindi continued this year too (like last year) one teacher - one student campaign for the improvement of Grammar among the students of various regions. The English club is run where students participate in drills on phonetics and reading skills are inculcated. The Department of English in collaboration with IQAC organised a workshop on “Creativity” Group discussion was also organised by most of the Departments. The Department of Public Administration organised Youth Parliament twice last year. The Department of Geography organised a national seminar on today’s burning problem of “**Population and Environment**”. The Department of Law, Public Administration and Political Science organised a national seminars on “Human Rights and Sensitization” to create awareness among participating students and professors. For the moral uplift and Capacity Building of students as well as the staff members of the college a Five-Day workshop cum training programme was organised by IQAC on “Education Today Society Tomorrow” by Initiatives of Change. In order to create awareness among students *Akhand Bharat Divas, Yaad Karo Kurbani Pakhwada and Beti Bachao, Beti Padhao* campaign” was organised by the NSS Unit.
5. **Evidence of Success:** As a result of the efforts of the professors a positive change was observed among students. The students showed enthusiasm in Techno – based education. Under the supervision of their teachers the students of post – graduate as well as under - graduate prepared their power point presentation for the purpose of seminars. 70 Students and 60 staff members actively participated in Five-Day Training Programme on “Education Today Society Tomorrow” and were benefitted to deal with the problems in their personal and social life. To equip themselves with latest trends in their respective subjects 60 teachers attended National and International seminars and workshops.
6. **Problems Encountered and Resources Required:** As the beneficiaries of the institutions are from rural background they took time to learn the use of technology in their education. In spite of insufficient funds the teachers did their best of produce techno-savvy students. The institution requires a well-equipped seminar hall for promotion of technical skill among students.

ANNEXURE-IV

Best Practices

By Govt. J.Y. Chhattisgarh College, Raipur

1. Title of the Practice: Community Services

2. Goal: Being the oldest and well- reputed college of the state, it is the duty of institution to set an example before the society by serving the community leading to social change and mental revolution. It would generate remarkable talent showing their determination to society.

3. Context: Only such changes are designated as social changes that affect the bulk of the community. When change affects society of large as a phenomenon emerges through a graduate process to an extent that affects majority of the population, they become the subjects of social change.

Social change is a universal process. It is found in all societies and at all stages of social evolution. Keeping in view of bringing a change in society and nation-building the institution felt the need of producing sensitive and responsible citizens who are aware to serve their community and play an important role in this process.

4. The Practice: A massive awareness drive was undertaken through Blood donation camps., Teaching in slums, Teaching in central jail to prisoners, Village awareness programmes on Aids and Prohibition of drugs and liquor, Voters' awareness rally, Workshop on child rights protection and protection and enforcement of Tribal rights, Blanket distribution to the poor's & socio-economic survey of NCC & NSS units of the college also played a vital role in this field.

5. Evidence of Success: As a result of massive awareness campaign a large number of voluntary hands come forward from students and staff both. The students of the Department of history did a socio-economic survey. The Post Graduate students of Sociology and MSW became child champions to safeguard child rights and work with **Child Rights Commission**. The teachers helped the NSS unit morally and financially in blanket distribution programme. To create awareness among the participants a session was exclusively devoted on third gender sensitization and another one on Childs rights in the conference on "**Human Rights and Sensitization**" organised by the Department of Law, Public Administration and Political Science. Under APJ Abdul Kalam **Shiksha Gunvatta Abhiyan** many teachers inspected the schools of Chhattisgarh Government. The students of the college distributed earthen *diyas*, sweets, new clothes and fire crackers to an orphanage and special school for mentally challenged children. The practice of going to Central Jail in order to teach the prisoners who appear in university exams has been going on for 3-4 years. Every year the numbers of teacher increase as they realize their duty towards this camp the students as well as teachers show enthusiasm by donating their blood in order to help the needy people suffering from Sickle Cell anaemia and thalassimia etc. Thus all are on move to bring social change.

6. Problems Encountered and Resources required: Most of the students in our college are from rural background and are resistant to innovation and change. Rural social customs, beliefs, values and attitudes act as blockages to change. Another problem is that of unavailability of funds for community services. Still the institution tried its best to aware the students, staff member's village communities, people belonging to slums and prisoners to change the face of India.

ANNEXURE-V

Feedback System

Goal: The College in order to enhance quality education and maintain the standard of education felt the need of knowing about the impact of teaching and working of various departments and the infrastructure of the institution by recording the responses of the students. To achieve this goal, the college developed its own system of getting multiple feedbacks from the students to inculcate right perspective for future decisions. Understanding the past and evaluating the present can brighten the future. Hence the relevance of adopting this practice.

Context: It was realised that in order to assure quality and provide incentive for action, it is necessary to know about the role of teachers and the department, their impact on students and what are the opinions and demands of the students. Against this backdrop the need for a feedback system was felt. These were the contextual features that led to the designing of a feedback mechanics 2013-14. This, it was thought, would make policy decisions more fruitful and strengthen IQAC and the institution for devising future plans.

Practice: Govt. J. Y. Chhattisgarh College devised and implemented this practice of feedback to achieve the best results. For the purpose a four way system of feedback was devised which was as follows:

- Students' feedback on teachers' performance.
- Feedback on the department.
- Students' feedback on infrastructure.
- Course feedback from PG students.

The college prepared its own students feedback formats which included general observations about teaching, courses, departments, infrastructure etc.

This practice has provided an opportunity to the students for expressing their opinions that are valuable for future developments and results.

The feedback from the teachers is received in the form of self-evaluation through PBAS. This provided information about teaching, learning and research activities. It also made the authorities aware of departmental performance and extracurricular activities and work done by various committees. This information shall be used to make plans for the coming session. The annual report presented by the principal has also been taken into consideration as a feedback on the overall performance of the institution.

Evidence of Success:

The implementation of this practice of getting feedbacks from the students, Teachers and the Principal has made the IQAC wiser for developing perspective plans. It has provided a comprehensive pool of observations and information about teaching, learning and research activities and infrastructural developments and the extent to which various policies and measures taken by the college are successful.

Problems Encountered and Resources Required:

The main problems encountered in the implementation of this practise are the development of desirable and suitable formats for getting feedbacks. In addition as this system is yet not well acquainted, the different aspirations and attitudes of the students are found. Some questions were not properly grasped by the students while in other cases the students were reluctant and hesitant to express their frank views. They were half afraid that their observations may be misunderstood and misused. These psychological fears might have affected the results to some extent. However, the college involved a number of teachers to ease the students and arrive at some parameters required for capacity building. Some of the sincere faculty members helped in compilation and analysis of the feedback to a satisfactory degree.

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Table no 1 -Analysis of Teacher's feedback (Arts faculty)

Sr. No.	Name of teacher	Category				
		Subject	Excellent %	Good %	Average %	poor %
1	Dr. Manjula Upadhya	Hindi	42	42	8	8
2	Dr.Subhadra Rathoure	Hindi	47.4	36.3	13.3	3
3	Dr. Smt. S. Nalgundwar	Hindi	47.5	35.4	14.1	3
4	Dr. Smt. Urmila Shukla	Hindi	34.4	43.6	11	11
5	Smt. Rajani Yadu	Hindi	46.5	35.7	17.8	~~~~
6	Dr. Smt. K. Tiwari	English	47.7	47.1	5.2	~~~
7	Shri A.K. Tiwari	English	37	48	15	~~~
8	Dr. Smt. Monika Singh	English	43.6	47.8	4.3	4.3
9	Dr. Smt.T.J.Nayar	English	48.4	48.4	3.2	~~~
10	Dr. Smt. Anita Juneja	English	56.3	34.3	9.4	~~~
11	Dr. Smt. S.S. Gour	History	85.5	8.5	6	~~~
12	Dr.Rajesh Shukla	History	69	24	7	~~~
13	Dr. V.D. Sahasi	History	71	28	1	~~~
14	Dr. K.K. Bindal	Economics	57.9	36.8	5.3	~~~
15	Shri C.S. Ojha	Economics	74.1	25.9	~~~	~~~
16	Dr. Smt.Purnima Mishra	Economics	76	24	~~~	~~~
17	Dr. Smt.Nanda Nema	PolScience	47.8	50.2	2	~~~
18	Dr. B.S.Dhidhi	PolScience	21.7	43.5	30	4.8
19	Dr. Smt. Aruna Sharma	PolScience	43.5	54.5	2	~~~
20	Dr. Kirtan Kumar Sahu	PolScience	45.4	31.8	22.8	~~~
21	Smt. Shilpi Bose	Pub Ad	95	5	~~~	~~~
22	Smt. Aruna Thakur	Pub Ad	82.3	17.7	~~~	~~~
23	Shri Sunil Tiwari	Pub Ad	76.5	23.5	~~~	~~~
24	Dr. Smt. Asha Choudhary	Philosophy	70.5	29.5	~~~	~~~
25	Dr. Smt. Preeti Mishra	Sociology	84.2	15.8	~~~	~~~
26	Dr. L.K. Shukla	Sociology	54	34	12	~~~

27	Smt. M.Gayakwad	Sociology	64.3	28.6	7.1	~~~
28	Shri S.K. Sahu	Sociology	52.9	41.2	5.9	~~~
29	Smt. Sharda Jain	Sociology	70	22	8	~~~
30	Dr. Sanjay Chandrakar	Sociology	80.2	10	9.8	~~~
31	Dr. T.L. Verma	Geography	82.5	17.5	~~~	~~~
32	Dr. Smt. Jyotsana Sharma	Geography	51	49	~~~	~~~
33	Dr. Smt. Kalpana Lambey	Geography	38	52	10	~~~
34	Dr. A.K. Parsai	AIH	60	35	5	~~~
35	Dr. Smt. Mona Jain	AIH	64.3	28.6	7.1	~~~
36	Smt. Anamika Modi	Psychology	62	31	~~	7
37	Dr. Vinita swarnkar	Psychology	66	24	10	~~~
38	Smt. Swati jain	C.S	64	30	6	~~~
Total score			58.8	33	6.9	1.3
The questionnaire on teacher's feedback comprises of 10 questions. This reflects overall rating of teacher's i.e. explanations, teaching methods, speed, attendance of students, interaction, behaviour, Course completion etc.						

Table no 2 -Analysis of teachers feedback (Science faculty) 2015-16

S. No.	Name of teacher	Category			
		Excellent %	Good %	Average %	poor %
1	Dr. M.M. Tiwari	42.1	5.3	52.6	~~~
2	Shri A.K.Jadhav	70.7	27.3	2	~~~
3	Dr Anjali Bhatnagar	60	25	15	~~~
4	Dr. Smt. S. Chakravarty	82	18	~~~	~~~
5	Dr Namrata Dubey	~~~	~~~	~~~	~~~
6	Dr,Roopshikha Agrawal	70	30	~~~	~~~
7	Dr. S.K. Verma	72	28	~~~	~~~
8	Dr. D. K. Verma	80	17.8	2.2	~~~
9	Dr. Neerja Sen	84	15	1	
10	Dr Sampada Bais	51.6	40	8.4	~~~
11	Dr.Smt. Parmita Dubey	88	12	~~~	~~~
12	Smt Jharna Rani Nag	42	50	8	~~~
13	Dr. Anil Ramteke	76.9	15.4	7.7	~~~
14	Dr. Smt. M. Dubey	76.9	23.1	~~~	~~~
15	Dr. P.K. Agnihotri	53.8	38.5	7.7	~~~
16	Dr.Pratima Chandrakar	66.7	33.3	~~~	~~~
17	Dr Praibha Bakhshi	25.7	60.3	14	~~~
18	Dr. Pushpa Koushik	71.8	22.6	5.6	~~~
19	Smt. M. Verma	71	29	~~~	~~~
20	Miss A. Chandravanshi	66	34	~~~	~~~
Total score			65.9	27.6	6.5
The questionnaire on teacher's feedback comprises of 10 questions. This reflects overall rating of teacher's i.e. Explanations, teaching methods, speed, attendance of students, interaction, behaviour, Course completion etc.					

Table no3 - Analysis of students feedback on teacher of Law faculty

S No	Name of teacher	Category					
			Subject	Excellent %	Good %	Average %	poor %
1	Dr Vinita Agrawal	Asstt. Prof	Law	64.6	27	4.2	4.2
2	Dr. Akhilesh Tiwari	Asstt. Prof	Law	64.3	18.6	11.4	5.7
3	Shri Surendra Kumar	Asstt. Prof	Law	54.2	25	20.8	~~~
4	Shri Bhoopendra Karwande	Asstt. Prof	Law	76.9	19.2	3.9	~~~
Total score							
The questionnaire on teacher's feedback comprises of 10 questions. This reflects overall rating of teacher's i.e. explanations, teaching methods, speed, attendance of students, interaction, behaviour, Course completion etc.							

Table no4 - Analysis of students feedback on teacher of commerce faculty

S No	Name of teacher	Category					
			Subject	Excellent %	Good %	Average %	poor %
1	Dr. Vijay Agrawal	Professor	Commerce	78	20	2	~~~
2	Dr T .C. Gupta	Professor	Commerce	80	20	~~~	~~~
3	Dr. D.K. Pandey	Professor	Commerce	53.3	40	6.7	~~~
4	Shri C.M. Sharma	Asstt. Prof	Commerce	90	6	4	~~~
5	Dr. Smt. Sarla Jain	Asstt. Prof	Commerce	70.7	19.1	10.2	~~~
6	Dr. A.K. Sharma	Asstt. Prof	Commerce	90	7	3	~~~
Total score				77	18.7	4.3	~~~
The questionnaire on teacher's feedback comprises of 10 questions. This reflects overall rating of teacher's i.e. explanations, teaching methods, speed, attendance of students, interaction, behaviour, Course completion etc.							

Table no 5-Analysis of Infrastructure, Facilities, Extra Activities And Administration (feedback by students)

	Excellent %	Good %	Average %	Poor %
Infrastructure	6.4	37.2	53.8	2.6
Facilities	11.4	44.3	35.4	8.9
Extra Activities	40.8	35.2	21.2	2.8
Administration	16.5	42.5	34.2	6.8

Table no.5 is showing Feedback related to infrastructure and other facilities. It is evident that the level of Infrastructure (**building, classroom, canteen, parking place, plantation, furniture Toilet etc**) varies tremendously among different categories. On the basis of total scores it has been classified into excellent 6.4%, good 37.2%, average 53.8% and poor 2.6%.

Regarding Facilities (**cleanliness, Information, women complain cell etc**) it is again categorized in four segments by the students as excellent 11.4%, good 44.3%, average 35.4% and poor 8.9%.

As far as Extra Activities (**NCC, NSS, Sports, cultural**) are concerned the rating is confined to four categories is excellent 40.8%, good 35.2%, and average as 21.2% and poor 2.8%.

The last section throws light on the **Administration** of the college. The score again ranges in four sections i.e. excellent 16.5%, good 42.5% and average as 34.2% and poor 6.8%.